



**BOYS & GIRLS CLUBS**  
OF BENTON AND FRANKLIN  
COUNTIES

# STEM AND ARTS ROOM LEAD

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## ORGANIZATION DESCRIPTION

The Boys & Girls Clubs of Benton and Franklin Counties is committed to empowering all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Consistent with our values of Respect, Integrity, Stewardship, and Passion for Youth; we provide a broad range of programs and activities focused on our priority outcomes of Academic Success, Healthy Lifestyles, and Good Character and Citizenship. Boys & Girls Clubs of Benton and Franklin Counties began in 1995 and now serves over 2200 club members each year at multiple club locations. The Club is currently working with community partners to establish additional club sites in underserved communities.

## POSITION SUMMARY

Under the supervision of the Branch Director, the STEAM Room Lead is responsible for planning and implementing fun, creative, and educational activities for youth Kinder through 6<sup>th</sup> grade. STEAM Room Lead will be focused on providing activities and opportunities that focus on Science, Technology, Engineering, Arts, and Mathematics. STEAM Room Lead is also responsible for ensuring program reporting is done in a timely manner and in accordance with grant requirements.

The STEAM Room Lead Youth Development Professional should enjoy working with youth; create an environment that is safe and fun while helping members build confidence and skills. Youth Development Professionals foster positive relationships with children, families, staff, and community members.

## QUALIFICATIONS

- Minimum of one-year experience working with youth.
- 18 years of age or older.
- Strong communication skills in person and over phone.
- Ability to remain poised, positive, and energetic in a busy work environment.
- Ability to plan and manage multiple tasks and to develop solutions to problems.
- Bilingual is preferred.

## SUPERVISOR

Pasco Branch Director

## STATUS

Part-time, hourly

## STARTING SALARY RANGE

\$14.52-15.72

DOQ/DOE/Hour

- Comfortable with basic computer skills and capable of learning a software tracking system quickly.
- Be able to lift 40lbs.

### **JOB FUNCTIONS**

- Works with Program Director to complete lesson plans and implement programs specific to STEM and Arts.
- Contributes to the creation of the Club's overall climate for youth development and success.
- Create a program setting that ensures the health and safety of members.
- Plans programs and activities consistent with the organization's Youth Development Strategy.
- Promote and market programs to Club members.
- Help to manage program supplies and equipment.
- Ensure member participation in National Boys & Girls Club programs.
- Help to organize activities and events to show case or highlight members.
- Help to maintain organization and cleanliness of building.
- Other duties as assigned.

### **APPLICATION PROCESS**

Please submit a cover letter and resume to [heather.robertson@greatclubs.org](mailto:heather.robertson@greatclubs.org).  
Position will close as filled.

*Boys & Girls Clubs of Benton and Franklin Counties is an Equal Opportunity Employer.*

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**GREAT FUTURES START HERE.**