BOYS & GIRLS CLUBS
OF BENTON AND FRANKLIN
COUNTIES

YOUTH DEVELOPMENT PROFESSIONAL

SUPERVISOR

Site coordinator/
Area director

STATUS

Part-time, hourly

STARTING SALARY RANGE

$14.49-16.80/Hour
DOQ/DOE

ORGANIZATION DESCRIPTION

The Boys & Girls Clubs of Benton and Franklin Counties is committed to empowering all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Consistent with our values of Respect, Integrity, Stewardship, and Passion for Youth; we provide a broad range of programs and activities focused on our priority outcomes of Academic Success, Healthy Lifestyles, and Good Character and Citizenship. Boys & Girls Clubs of Benton and Franklin Counties began in 1995 and now serves over 2200 club members each year at multiple club locations. The Club is currently working with community partners to establish additional club sites in underserved communities.

POSITION SUMMARY

Under the supervision of the Site Coordinator, the Youth Development Professional is responsible for creating and helping implement a variety of programs in the areas of the Arts, Health and Life Skills, Character and Leadership Development, Education and Career Development, and Sports, Fitness, and Recreation. Youth Development Professionals visibly enjoy working with children and create an environment that is safe and fun while helping members build confidence and skills. The Youth Development Professional fosters positive relationships with children, families, staff, and community members.

QUALIFICATIONS

- 18 years of age or older.
- Strong communication skills both verbal and written.
- Ability to remain poised, positive, and energetic in a busy work environment.
- Ability to plan and manage multiple tasks and to develop solutions to problems.
- High school education or higher
- Previous experience working with youth preferred.

- CPR/First Aid Card (preferred).
- MMR Vaccination or Medical/Religious Exemption
- Covid 19 Vaccination or Medical/Religious Exemption
- Be able to lift 40lbs.

JOB FUNCTIONS

- Plans and implements activities for youth that give them a sense of belonging, usefulness, influence, and competence utilizing existing curriculum from Boys & Girls Clubs of America in addition to local initiatives.
- Works with the Site Coordinator to set up community relationships which benefit the Club and its members.
- Establishes a program setting that ensures the health and safety of members.
- Promotes and markets programs to Club members.
- Ensure that all licensing regulations are being followed.
- Contributes to the creation of the Club's overall climate for youth development and success.
- Outreach and recruitment.
- Other duties as assigned.

APPLICATION PROCESS

Please submit a cover letter and resume to Heather.robertson@greatclubs.org
Position will close as filled.

Boys & Girls Clubs of Benton and Franklin Counties is an Equal Opportunity Employer.

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