



**BOYS & GIRLS CLUBS**  
OF BENTON AND FRANKLIN  
COUNTIES

# RECREATION ASSISTANT

---

## ORGANIZATION DESCRIPTION

The Boys & Girls Clubs of Benton and Franklin Counties is committed to empowering all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Consistent with our values of Respect, Integrity, Stewardship, and Passion for Youth; we provide a broad range of programs and activities focused on our priority outcomes of Academic Success, Healthy Lifestyles, and Good Character and Citizenship. Boys & Girls Clubs of Benton and Franklin Counties began in 1995 and now serves over 2200 club members each year at multiple club locations. The Club is currently working with community partners to establish additional club sites in underserved communities.

## SUPERVISOR

Prosser Branch  
Director

## STATUS

Part-time, hourly

## STARTING SALARY RANGE

\$14.49-16.80  
DOQ/DOE/Hour

\$.50/hr additional pay  
for bi-lingual staff  
(assessment required)

## POSITION SUMMARY

Under the supervision of the Branch Director and Program Director, the Recreation Assistant works with the Recreation Lead Staff Member to provide and implement team building activities and recreational fun for all Boys & Girls Club Members. He/she demonstrates a passion for recreational fun through their excitement and attitude when instructing youth. The Recreation assistant supervises members at all times and fosters positive relationships with children, families, school personnel and the community.

## QUALIFICATIONS

- Experience with school age youth
- Experience and skills in the area of character and leadership development
- Strong classroom and behavior management skills
- 18 years of age or older
- Possess a minimum of a high school education or equivalent
- Ability to remain poised, positive, and energetic in a busy work environment
- Ability to plan and manage multiple tasks and to develop solutions to problems
- Strong verbal and written communication skills
- Covid-19 Vaccination or a Medical or Religious Exemption
- Be able to lift 40lbs

## JOB FUNCTIONS

- Contributes to the creation of the Club's overall climate for youth development and success
- Supervise members at all times and provides positive reinforcements and behavioral redirections
- Implements activities that are educational, fun and interesting for youth
- Manages program supplies and maintains the upkeep of equipment, use of existing materials, as well as create supply lists as needed
- Help to maintain organization and cleanliness of building
- Contributes to the creation of the overall positive climate for: youth development, team building and community-wide success of the Boys & Girls Clubs of Benton and Franklin Counties
- Demonstrates ownership and pride in creation and execution of club culture through leadership and inspiration of others
- Assists in other areas as needed

## APPLICATION PROCESS

Please submit a cover letter and resume to [heather.robertson@greatclubs.org](mailto:heather.robertson@greatclubs.org).  
Position will close as filled.

*Boys & Girls Clubs of Benton and Franklin Counties is an Equal Opportunity Employer.*

---

**GREAT FUTURES START HERE.**