



**BOYS & GIRLS CLUBS**  
OF BENTON AND FRANKLIN  
COUNTIES

# TECHNOLOGY LEAD

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## SUPERVISOR

Pasco Branch Director

## STATUS

Part-time, hourly

## STARTING SALARY RANGE

\$16.77-\$19.44

DOQ/DOE/Hour

*\$.50/hr additional pay  
for bilingual staff  
(assessment required)*

## ORGANIZATION DESCRIPTION

The Boys & Girls Clubs of Benton and Franklin Counties is committed to empowering all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Consistent with our values of Respect, Integrity, Stewardship, and Passion for Youth; we provide a broad range of programs and activities focused on our priority outcomes of Academic Success, Healthy Lifestyles, and Good Character and Citizenship. Boys & Girls Clubs of Benton and Franklin Counties began in 1995 and now serves over 2200 club members each year at multiple club locations. The Club is currently working with community partners to establish additional club sites in underserved communities.

## POSITION SUMMARY

Under the supervision of the Branch Director, the Technology Room Lead is responsible for planning and implementing fun, creative, and engaging activities for youth Kinder through 12<sup>th</sup> grade. The Technology Lead will be focused on providing activities and opportunities that focus on computer skills and programs. Other areas of focus may be Lego robotics, photography, videography, digital art, podcasting and more.

The Technology Lead should enjoy working with youth; create an environment that is safe and fun while helping members build confidence and skills. Youth Development Professionals foster positive relationships with children, families, staff, and community members.

## QUALIFICATIONS

- Minimum of one year experience working with youth.
- 21 years of age or older.
- Strong communication skills in person and over phone.
- Ability to remain poised, positive, and energetic in a busy work environment.
- Ability to plan and manage multiple tasks and to develop solutions to problems.
- Comprehensive computer skills.
- Experience with digital arts programming preferred.
- Experience with Lego robotics preferred.

- Bilingual is preferred.
- Be able to lift 40lbs

### **JOB FUNCTIONS**

- Works with Program Director to complete lesson plans and implement programs specific to Technology.
- Contributes to the creation of the Club's overall climate for youth development and success.
- Create a program setting that ensures the health and safety of members.
- Plans programs and activities consistent with the organization's Youth Development Strategy.
- Promote and market programs to Club members.
- Help to manage program supplies and equipment.
- Ensure member participation in National Boys & Girls Club programs.
- Help to organize activities and events to show case or highlight members.
- Engage mentors and volunteers in Technology programming.
- Help to maintain organization and cleanliness of building.
- Instill the value of stewardship and work to maintain upkeep of equipment.
- Other duties as assigned.

### **APPLICATION PROCESS**

Please submit a cover letter and resume to [heather.robertson@greatclubs.org](mailto:heather.robertson@greatclubs.org).  
Position will close as filled.

*Boys & Girls Clubs of Benton and Franklin Counties is an Equal Opportunity Employer.*

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**GREAT FUTURES START HERE.**